

MINUTES OF REGULAR MEETING OF
BOARD OF DIRECTORS
OF THE
SLEEPY HOLLOW FIRE PROTECTION DISTRICT

June 26, 2015

A Regular Meeting of the Board of Directors of the Sleepy Hollow Fire Protection District was convened at 5:00 p.m. on June 26, 2015 at 1317 Butterfield Road, San Anselmo, California. A quorum was achieved by the presence of each of the three Directors of the District, namely, Frank Berto, Thomas Finn, and Richard Shortall. Frank Berto presided as Chairman and called the meeting to order. Thomas Finn, as Secretary, recorded the proceedings.

Public Discussion

No member of the public requested to address the Board on matters not on the agenda.

Approval of Prior Meeting Minutes

Secretary Finn orally presented the Minute of the April 22, 2015 Special Meeting. He stated that the draft Minutes did not accurately reflect that Meeting's re-ordered Agenda and that he would revise the Minutes accordingly. The Board requested that those Minutes be revised and presented the Board's next meeting.

Financial and Operations Reports

Treasurer Shortall reported that the District's recent receipt of certain property tax revenues, an ERAF payment, and a one-time grant from FIRESafe Marin would require a revision in the District's annual revenue projection to approximately \$1,280,000. He also reported that expenses for annual audit services, legal fees in connection with the Community Center project, and community preparedness efforts (e.g., chipper days) would largely offset the non-recurring revenue increase. He estimated that the District's net revenue would be approximately \$30,000 for the fiscal year ending June 30, 2015.

Resident Evelyn Messinger asked what the time period is for the district's fiscal year. Treasurer Shortall responded that the fiscal year extended from July 1 to June 30.

Upon the motion of Director Finn, seconded by Chariman Berto, the Board unanimously adopted the revised 2014-15 Fiscal Year budget presented.

Treasurer Shortall next presented for adoption a proposed 2015-16 Fiscal Year budget, noting the increased allocations to community preparedness and RVFD training, and the anticipated grant award from FIRESafe Marin.

Resident Evelyn Messinger inquired as to what “community preparedness” entails. Director Shortall listed the efforts involved in community preparedness, citing chipper days, the forthcoming Wildfire Hazard Mitigation Plan, and other activities as examples.

Resident Chris Warner suggested allocating a portion of any budget surplus (e.g., \$75,000) to additional community preparedness efforts.

Following further discussion, upon the motion of Director Finn, seconded by Chariman Berto, the Board unanimously adopted the revised 2015-16 Fiscal Year budget presented.

Director Shortall next updated the Board on efforts to craft the Wildfire Hazard Mitigation Plan, including proposed deliverables from XMR Fire.

Resident Chris Warner praised the Plan concept, describing it as “well-benchmarked” and reflective of “best practices”. He suggested seeking grants from private sources, e.g. PG&E, to defray some of the possible costs.

Resident Connie Berto suggested that communications infrastructure issues be addressed in the planning process.

Resident John Hanley presented a report on the latest chipper days activities.

Director Finn reported on RVFD labor negotiations and the impending resignation of Ross Valley Paramedic Authority Executive Office Robert Sinnott.

Since there was no further business to come before the meeting, upon motion made and seconded, the Meeting was adjourned at 5:50 p.m.

Thomas J. Finn, Secretary

