**SLEEPY HOLLOW FIRE PROTECTION DISTRICT**

**NOTICE OF REGULAR MEETING**

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**Date:** June 22, 2023

**Time**: 5:00 pm

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**Physical Meeting Location: Virtual Meeting Location:**

Sleepy Hollow Community Center https://firesafemarin.zoom.us/j/82100905

1317 Butterfield Road 5473?pwd=MWw1TEFtK3Y2bXJGOXFy

San Anselmo, California NIQ1Q2t6dz09

Meeting ID: 821 0090 5473

Passcode: 085752

One tap mobile:  
 +16699009128, 82100905473#,,,,\*085752# US (San Jose)  
 +16694449171,,82100905473#,,,,\*085752# US

**Interested members of the public may participate via Zoom by utilizing the link listed above or telephonically by utilizing the dial-in information listed on this Agenda. If any member of the public has a request for a reasonable modification or accommodation for accessing this meeting due to a disability, then she/he/they should contact SHFPD Secretary Thomas J. Finn at** [**tfinn@well.com**](mailto:tfinn@well.com)

**Zoom Disclaimer:**Zoom regularly provides updates to their software, as do internet browsers

such as Chrome. For proper remote viewing of District Board meetings, we recommend that

you upgrade to the latest version of the software that you are using.

Complete Agenda packets are available for public inspection at 1040 Butterfield Road, San Anselmo by appointment during normal business hours and at the District's website at <https://shfpd.specialdistrict.org>. Written materials distributed to the Board within 72 hours of the Meeting are available for public inspection immediately upon distribution at 1040 Butterfield Road by appointment during normal business hours. They will also be available for inspection during the Meeting at the Secretary’s table. If any member of the public wishes to inspect the Meeting packet and/or written materials distributed to the Board within 72 hours of the Meeting, then please contact SHFPD Secretary Thomas Finn at [tfinn@well.com](mailto:tfinn@well.com).

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**AGENDA**

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**1.** **Call to Order/Roll Call.** *The Meeting will be open to the public except with respect to those matters which the Board determines may fall under certain exception(s) under the Ralph M. Brown Act [California Government Code §§54950 et seq.].*

**2. Public Comment Period**. *This portion of the Meeting is reserved for persons desiring to address the Board on any matter not listed on this Agenda. All statements that require a response will be referred for reply in writing or will be placed on the Board’s agenda for consideration at a later meeting. Speakers are limited to three (3) minutes each unless authorized by the Chair and comments should be respectful to the community. Board members and staff are not able to engage in dialogue, answer questions or act on any of the items brought forward. At the Board’s discretion, matters brought forth may be placed on a future agenda.* ***Please silence your cell phones during the meeting and mute your microphone when not reporting out.***

**CONSENT CALENDAR ITEMS**

**3. Approve Prior Meeting Minutes.**

* March 6, 2023 Regular Meeting

Please see the draft Minutes at <https://shfpd.specialdistrict.org>

**ACTION OR POSSIBLE ACTION ITEMS**

**4.** **Financial and Operations Reports**, including update re: FY2022-23 District budget.

**5. Presentation and adoption by resolution of FY2023-24 District Budget** (will be available at https://shfpd.specialdistrict.org).

**6. Resolution confirming continuation of existing Ross Valley Paramedic Authority (RVPA) parcel tax at new rate structure approved by District voters on** June 7, 2022 for paramedic services for an additional four years beginning at $94.50 in the first year and raising the tax $3 annually to a maximum amount of $103.50 per taxable living unit in the fourth year, or $94.50 per 1,500 square feet of structure developed parcel in non-residential use in the first year and raising the tax $3 annually to a maximum of $103.50 in the fourth year (will be available at <https://shfpd.specialdistrict.org>)

**STAFF REPORTS**

**7. Oral update re: possible formulation District Investment Policy** to govern investment of District funds.

**8. Oral updates re: ongoing District infrastructure projects:**

(i) District FireSafe Demonstration Garden at Sleepy Hollow Community Center;

(ii) District website revision and upgrades.

**9.** **Oral report and update on *Firewise*® *Community* initiatives,** including project work plans re: vegetation management via goat/sheep grazing, chipper days, etc., public education, and ongoing safety collaboration with community organizations.

**10.** **Oral updates** on (i) District fire pumps program, (ii) summer preparedness initiatives, and (iii) District fire truck status.

**11. Oral reports and discussion** of (i) RVFD matters; (ii) RVPA matters; (iii) FIRESafe Marin matters; and (iv) Marin Wildfire Protection Authority matters

**12.**  **Board requests** for future agenda items, questions and comments to staff, and Directors’ announcements, if any

**13.** **Adjournment** to next Regular Meeting: August 17, 2023 (anticipated)

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Affidavit of Posting

I hereby certify that I posted the above Notice of Regular Meeting of Board of Directors of the Sleepy Hollow Fire Protection District in a conspicuous place freely accessible to the public at the following location(s) on June 19, 2023:

Sleepy Hollow Community Center          “Sleepy Hollow” Entrance Sign Intersection of The Alameda

1317 Butterfield Road                      opposite 644 Butterfield Road and Oak Crest Road

San Anselmo           San Anselmo adjacent to 230 The Alameda

San Anselmo

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Thomas J. Finn, Secretary